

## **Indian Lake Community Development Corporation**

### **Board Meeting Minutes - ILCSD Cafeteria - 6:30 PM - February 21, 2018**

#### **Call to Order - 7:00 PM**

#### **In Attendance**

Al Pouch, Bob Armstrong, Jack Valentine, Bill Quinlivan, Terry DeArmas, Marsha Purdue and Brenda Valentine

#### **Approval of Board Meeting Minutes**

November 15, 2017, motion to accept by Al Pouch and seconded by Bob Armstrong. ALL APPROVED

#### **Executive Committee Reports:**

Reports were distributed with the meeting agenda.

#### **Committee Chair Reports:**

Reports were distributed with the meeting agenda.

#### **Old Business**

#### **Main Street Revitalization Committee (MSRC)**

The MSRC has organized representatives of the Garden Club, Town Parks and Rec. and ILCSD to form the IL Memorial Park Committee. A meeting was held during the month to discuss the park vegetation selections, preparation and maintenance. The Town requested that the MSRC work with the American Legion to plan a Park Ribbon Cutting and Memorial Service to be held on Memorial Day, Monday, May 28 at the Park. Community outreach activities are being planned to solicit volunteers to assist in preparing the garden in the Spring, provide maintenance in the Summer and to close the garden in the Fall. Outreach will also include informing and inviting residents to participate in Memorial Day activities.

#### **NY Main Street Grant-"Thank You"**

A "Thank You" get together will be held, 7 PM, March 22, to recognize and thank the 7 hamlet of Indian Lake business owners for their participation in the grant program. The event purpose is to provide opportunities for the business owners to express their gratitude for the financial support they received from their grants. In addition, the Committee's hope is that other Town businesses will be encouraged to participate in another planned 2018 grant application.

#### **New Business**

#### **Indian Lake Brew Pub**

During the month, Brenda received emails and phone calls from a gentleman who is interested in opening a brew pub in the hamlet of Indian Lake. He is aware of the ILCDC website which includes a list of financial resources that are available to small business owners. The proposed pub owner has plans to open for business during 3 seasons and initially year round. The meeting attendees participated in a brainstorming session during which they expressed their thoughts regarding the proposed business. As a result, 9 favorable and positive comments were documented. In addition the group suggested 11 possible locations to establish the brew pub.

**Meeting Adjournment: 7:25 PM - Next Meeting: July 18, 2018**

**Indian Lake Community Development Corporation**

**Executive Committee Meeting Minutes - ILCSD Cafeteria - 6:30 PM - February 21, 2018**

**Call to Order 6:30 PM**

**In Attendance**

Al Pouch, Bob Armstrong, Jack Valentine, Bill Quinlivan, Terry DeArmas, Marsha Purdue and Brenda Valentine

**Approval of Executive Committee Meeting Minutes**

December 20, 2017, motion to accept by Al Pouch and seconded by Bob Armstrong. ALL APPROVED

**Executive Committee Reports:**

**Continuing Education and Personal Enrichment Committee**

The Committee continues work on fine tuning the survey which will be launched mid Spring. Bill Quinlivan reported that volunteers will be needed to assist in conducting the surveys.

**Committee Chair Reports:**

**Communications Committee**

Al Pouch reported that 37 map ads for the Indian Lake Town Map have been sold, the draft has been sent to the printer and delivery of the completed map expected within 10-14 days.

**Old Business:**

**Membership Committee**

Membership thank you letters were prepared and mailed to 60 members during the month reported by Christine Pouch, Committee Chairperson. As a result, two members responded with their 2018 membership dues.

**Main Street Revitalization Committee (MSRC)**

**Indian Lake Memorial Park Committee**

ILCDC directors agreed to assist with funds for Park planters and possible vegetation. A cost estimate will be requested from the Committee before the Corporation will decide on their financial support of the project.

**Meeting Adjournment: 6:50 PM - Next Meeting: March 21, 2018**

## **Indian Lake Community Development Corporation**

### **Executive Committee Meeting Minutes**

**ILCSD Library - 6:30 PM, March 21, 2018**

#### **Call to Order - 6:36 PM**

**In Attendance** - Al Pouch, Bob Armstrong, Jack Valentine, Sally Stanton, Pete Klein, Bill Murphy, Dan Kelleher and Brenda Valentine

**Approval of February 21, 2018 Executive Committee Meeting Minutes** - Motion to accept by Al Pouch and seconded by Bob Armstrong. ALL APPROVED

#### **IL World War I Memorial Park**

Brenda reported on the status of World War I Memorial Park activities which included the official naming of the park by the American Legion, the Town and Garden Club plans to install plantings in the park and Memorial Day activities. The ILCDC is coordinating Memorial Day community outreach activities which include the creation and distribution of a flyer throughout Hamilton County.

#### **ILCDC Bylaws**

Al suggested that Directors re-read the Corporate bylaws to determine if revisions need to be made, to include the number and type of committee meetings. Brenda reminded all that revisions to the existing bylaws must be in compliance with non-for-profit organizational rules and regs.

#### **Guest Speaker- Dan Kelleher- Special Assistant, Economic Affairs, NYS APA**

Dan was invited to the meeting to discuss the Town of Johnsburg Business Recruiting Marketing Plan that he assisted in creating. The purpose of the plan is to expand marketing the town to out-of-town businesses. The importance of Broadband was discussed and all agreed it is desperately needed in Indian Lake. Johnsburg performed a SWAT analysis and is concentrating on the big fixes. For Johnsburg, it's their sewage treatment and water supply, both have no negative impact for Indian Lake. Discussions turned to marketing to prospective businesses and the need to find someone already connected, invite them to a meeting, get press coverage, identify sources to use including Facebook. Dan was unaware of any State involvement in this direction. The APA is working with ROOST and Frontier to collect stories of various start-up businesses. Brenda asked about formatting a program to help recruit workers for at-home employment. Sally mentioned Jeff Aloat who wrote an article on 'incubator' spaces and suggested the Townsend property as a location. ANCA was mentioned as a possible contact for this type of information.

Dan volunteered to assist IL in creating a business recruitment plan. The Plan will need community support from the ILCDC, Chamber and Town. The group agreed that there exists a need for a person and or organization to assume a leadership role to create and coordinate business recruitment activities.

Additional discussions included a proposed 'Living Here' section to be added to the ROOST web site and their plans to add business marketing services on their municipal contracts. Jack commented that partnering with others is good, however, IL should not depend totally on others for our success. It was also reported that the Gore Ski Mountain operations only markets to "day trippers". Last, but not least, it was unanimously agreed that IL should look to the 5 Towns or consider new regional area to partner with. The 5 Towns is looking at regional tourism development. Sally will approach the 5 Towns group regarding expanding their activities to business development.

Meeting Adjourned at 8:00 pm

# **Indian Lake Community Development Corporation**

## **Executive Committee Meeting Minutes**

### **ILCSD Cafeteria**

**6:30 PM - May 23, 2018**

#### **Call to Order - 6:30 PM**

#### **In Attendance**

Al Pouch, Bob Armstrong, Jack Valentine, Marsha Purdue, Meade Hutchins and Brenda Valentine

#### **Approval of Board Meeting Minutes**

March 21, 2018, motion to accept by Al Pouch and seconded by Bob Armstrong. ALL APPROVED

#### **Executive Committee Reports:**

Reports were distributed with the meeting agenda.

#### **Committee Chair Reports:**

Reports were distributed with the meeting agenda.

#### **Old Business**

Rebuilding Together Program

Following a discussion about Rebuilding Together, Directors voted to invite the program Regional Director, Perry Bird to attend a ILCDC special meeting on June 29. Perry will provide the nuts and bolts of the program and requirements necessary for an organization to become an affiliate. ILCDC will provide a meal and lodging expenses. A motion to proceed with plans was made by Jack, seconded by Marsha, motion approved.

Indian Lake Brew Pub and "Pink Building

Prospective brew pub developers are planning to revisit IL in June to take a closer look at properties. They did express interest in the former snow mobile property located in the western part of the hamlet of IL. As the hamlet sewer system does not extend to the property, plans are to consider properties located within the system.

The "Pink" building owners met with the MSRC to discuss financial resources available to small businesses. They are currently applying to several programs and consulting with the North Country Small Business Development Center as was recommended by the Committee. The Center requested that the owners provide a DOT traffic flow study of Routes 28 and 30. The Committee requested a copy of the study in February 2018 in anticipation of sharing it with potential hamlet business investors. A copy of the study was emailed to the property owners.

## IL World War 1 Memorial Park

Plans for the Indian Lake World War memorial are underway and will be held on 5/28. The ILCDC is organizing community organizations and event activities.

## ILCDC Annual Membership Meeting

The meeting will be held 7:00 PM, July 31 in the ILCSD Cafeteria. Meeting notification information was delayed and has been included in membership renewal thank you letters.

## **New Business**

### Director Appointment

Brenda appointed Meade Hutchins to serve as a Corporate Director during the meeting.

### Chamber of Commerce Golf Tournament

Following a discussion, Al made a motion to sponsor a \$75 hole, motion seconded by Marsha, motion approved.

### National Home Ownership Month

Plans are underway to host the first IL "National Home Ownership Month" open house, June 2 in the Byron Park Meeting Room. The objective is to promote the program, as it offers a no down payment option and in certain situations, closing costs can be included in property expenses. Special thank you to Al for creating a very eye-catching flyer to promote the program.

### Tesla Energy Charging Stations

The corporation was approached by Dan Kellerher, APA representative, to review Tesla energy charging station information for possible installations in IL. Discussions revealed that the Town government and Chamber are considering the program. Directors voted not to pursue the program at this time.

### Adirondack Challenge

The Corporation is leading a Planning Group to create plans for the 2018 event. To date there has been an increase in the list of business and community organization participation in the event. Plans are underway to promote the event throughout the north country. A new activity for the event will be an Antique Car Show, organized by John Rathbun.

### ILCDC Growth

It was noted that the corporation needs new blood and more director attendance. A statement was made that there needs to be an increase in recruitment activities especially to attract younger members of the IL community

**Meeting Adjournment: 7:15 PM - Next Meeting: June 20, 2018**

## **Indian Lake Community Development Corporation**

### **Executive Committee Meeting Minutes**

#### **ILCSD Cafeteria**

**6:30 PM - June 20, 2018**

#### **Call to Order - 6:40 PM**

#### **In Attendance**

Al Pouch, Jack Valentine, Meade Hutchins, Allen Van Hoff and Brenda Valentine

#### **Approval of Board Meeting Minutes**

May 23, 2018 meeting minutes not approved due to no quorum.

#### **Executive Committee Reports:**

Reports were distributed with the meeting agenda.

#### **Committee Chair Reports:**

Reports were distributed with the meeting agenda.

#### **Old Business**

##### Rebuilding Together Public Meeting

Plans are underway to host a public Rebuilding Together Informational meeting in the Town Hall, June 29. Perry Bird, Regional Director (RBT) representing the Washington DC national office confirmed his visit to Indian Lake.

##### Adirondack Challenge Festival

The ILCDC continues to spearhead plans for a successful 2018 Adirondack Challenge. The goal is to create a more festive atmosphere throughout the Town. Plans are underway to stage several new activities near the intersection of routes 28 and 30. The deadline to receive brochure information from participants is June 22.

##### Main Street Business Activities

The Pink Building-The building was purchased and is occupied by the owners, whose plans continue to open a breakfast and luncheon restaurant. The owners requested a DOT traffic study of the 28/30 intersection, which was provided by the corporation. A copy of the ILCDC Financial Resources for Small Businesses was also reviewed with the owners who were then referred to the County IDA and SBDC programs.

Brew Pub - Plans are in the works for the proposed Pub owners to revisit Indian Lake during June.

Sue Nicot, owner of The Dam Barbershop, opened for business on June 5. The ILCDC is advising and assisting with promotional and community outreach activities to include a press release, flyers and a grand opening activity

#### Indian Lake WW1 Memorial Park

The ILCDC was recognized and thanked publicly for organizing activities for the creation of the Park, Community Committee and May 30, Memorial Day ceremony. An invoice for the Park flowers and shrubs expenses was submitted to the Treasurer for payment.

### **New Business**

#### Directors and Officers

Brenda appointed Allen Van Hoff as a director, Bill Quinlivan submitted a letter of resignation from the Board of Directors, effective June 30 and Bob Armstrong notified the Board that he is resigning as Treasurer.

#### Membership Committee

Membership renewal and thank you letters were mailed during the month.

#### Hamlet of Blue Mountain Lake

Directors were informed that applications to apply for a 2018 NY Main Street or Rural Area Revitalization Program (RARP) Grant will not occur as planned. Blue Mountain Lake does not qualify for a NY Main Street Grant and unfortunately, RARP funds are not available for 2018.

#### Have A Seat

During the month the two large program chairs were repainted by Joann Quinlivan, a local artist, and a press release was created and sent to local media to solicit sponsors, chair artisans and makers. The release was featured on the front page of the Hamilton County Express. In addition, flyers were created and posted in Town and program information was emailed to community organizations.

#### July 31, Executive Committee Meeting

The July Executive Committee meeting will be held a half hour earlier, at 6:00 pm, instead of 6:30 to allow sufficient time to address pending issues.

**Meeting Adjournment: 7:15 PM - Next Meeting: 6:00 PM, July 31, 2018**



ILCDC Membership Meeting July 31, 2018

Called to order at 7:07 pm

Brenda explained the change in meeting schedule

Al did report on Communication Committee, updated and distributes map, our major fund raiser, continues to update and maintain web site, created flyers for events and meetings, maintained PO box and made bank deposits, assisted with membership renewal and recruitment campaigns, assisted with ADK Challenge program and signage

Brenda explained Main Street Grant program (RARP) and thank you celebration. Blue Mountain Lake tried for \$\$\$ but was eliminated from program due to proximity of businesses - too spread out, WW I memorial was funded, in part, by ILCDC and we helped plan the celebration, Sally has been maintaining the plantings while school is out, meetings for homeowners financing was successful, as was ADK Challenge with an increase in participation from 15 to 25 businesses and organizations, again reviewed for members the Dam Barbershop, 'Pink' building, Brew Pub, Loan to business owner, and Rebuilding Together (RBT) program.

Brenda introduced Paul Cummings from Chazen who explained the Comprehensive Plan process, and referred to Chazen's involvement with RBT

The 5 Towns organization has been important to the success of getting grant monies from DEC, Smart Growth, DASNY. Town has approved the Comp. Plan and funding is available for the gateway projects, awaiting branding to begin. Reviewed Zoning revision process. Stated the the regional approach via 5 Towns is effective way to position our town for Grant \$\$\$\$. Trampoline has been hired to work on branding. Stated the Townsend is in the planning stage and has been awarded grant \$\$ for the plan (perhaps a 'pop up' business space). Went on to discuss the Hamlets to Huts program and it's importance to the regional effort to promote the area. The first testing of the H to H was in Indian Lake and North Creek. They have a location and store in Saranac Lake.

Reminded us that all our efforts are paying off but thins take time! Said tha Indian Lake is way ahead of other communities since we have a Comp. Plan, the ILCDC, 5 Towns, and Zoning revisions all going on within the last few years!

Meeting adjourned at 8:18

ILCDC Executive Committee Meeting July 31, 2018

Meeting called to order at 6:05

Minutes from past meeting approved

Brenda read Bob Armstrong's resignation letter

Pam Howard has joined board and will be treasurer (since resigned due to conflict of interest)

Bob did a good job with the books according to Pam

Password and registration for Quickbooks needs to be tied to the organization rather than to the person

Briefly reviewed the financial statements

Brenda has renewal responses and bills from ADK Challenge printing costs

She states that the Challenge weekend was a success esp. Touch-A-Truck and will survey the businesses and orbs. involved for feedback. Sally says she heard more advertising is needed. Book sale was well attended.

AGAIN... we need more participation from our directors and members and still are without a secretary

Dam barbershop press release has gone out and a ribbon cutting ceremony will be held on August 7. She got a violation from health inspector (minor)

Gundell Court has been sold and will be run by new owner who will do some improvements

'Pink' building was referred to AARCH and is scheduled for a hearing before the Planning Board

Brew Pub is still on the table but is delayed due to health concerns

Rebuilding Together - we had a meeting at Town hall with a national representative who explained the org. and the process of beaming an affiliate. We need to do some further investigation and discuss our further involvement

Townsend Property - reviewed the history, property is now owned by town, Bill Murphy explained Chamber involvement in brainstorming plans for the site, wants to form another committee, might be more appropriate for the Comp. Plan Implementation Committee to address. A study has been done on the perimeter of the building and passed.

Comp. Plan Implementation Committee - is waiting for Trampoline to start work on branding before any plans are drawn up

Meeting adjourned at 6:46 pm

## 2018\_08\_15 ILCDC Executive Comm Meeting Minutes

In attendance: Brenda and Jack Valentine, Al Pouch, Mead Hutchins, Sherry Williams.

6:31 Meeting called to order Minutes from last meeting discussed and amended and approved as amended.

Will post minutes from Membership meeting on July 3, 2018 even though not approved (will be approved at Board Meeting in September?)

Sherry Williams has been appointed as Treasurer and Board of Directors Member, her appointment was approved by all present.

The system for recording financial transactions was discussed and will be written up after review by Sherry.

We are STILL looking for a secretary.

Upon discussion of recording memberships Mead volunteered to become chair of membership committee and was approved by all present.

CAP 21 has received no compensation for grant administration up to now. Jack moved we pay a membership fee of \$150 and was approved by all present.

Rebuilding Together: Brenda suggested we investigate other affiliates and how they are organized. Brenda will do the research on Saratoga County, Jack will do Olean, Sherry, Dutchess County. Brenda will contact others to contact Long Island and NY City. A meeting to discuss results of research will be arranged later. Report should be made at Exec Meeting on September 19. We are already a 501C3, so affiliation should be easier for us.

Meeting was adjourned at 7:45 (?)

**Indian Lake Community Development Corporation**

**Executive Committee Meeting Minutes**

**ILCSD Library - 6:30 PM - September 19, 2018**

**Call to Order - 6:30 PM**

**In Attendance**

Al Pouch, Meade Hutchins, Jack Valentine, Sherry Williams, Alan Van Hoff and Brenda Valentine

**Approval of August 15, 2018 - Executive Committee Meeting Minutes**

Al voted to accept the minutes, approved by Sherry.

**Officer Reports - Submitted with meeting agenda**

Treasurer- Sherry Williams  
President- Brenda Valentine

**Committee Chair Reports - Submitted with meeting agenda**

Communications - Al Pouch  
Main Street Revitalization - Brenda Valentine

**Old Business**

**National Rebuilding Together (RBT)**

Sherry, Jack and Brenda continue their research of Dutchess County, Olean and Saratoga RBT affiliates. The Board decided to hold off meeting with Perry Bird, National RBT representative, until after the October Executive Committee meeting.

**Community Educational Resource Information Gathering Project (formerly known as Continuing Education and Personal Enrichment)**

Nancy Grosselfinger, chairperson of the project, reviewed current activities underway to determine educational resources that are available within the community. In the works are plans to create a survey to collect and document the project information. Nancy plans to consult with area school superintendents, boards of education and BOCES to receive their input and support regarding the project. Al suggested that we include the Arts Center and Blue Mountain Lake Center to the list of community resources. A written report of the project is planned for December 15.

**New Business**

**ILCDC Treasurer Activities**

Sherry reviewed the monthly financial report and will add monthly loan payment information to future reports. She also reviewed the thank you note received from CAP 21 for ILCDC membership and

distributed a copy of a corporate financial procedure that she created for the Board. The Board thanked Sherry for creating and reviewing her first report.

**Frontier Communications, Broad Band**

The ILCDC has received numerous inquiries from residents regarding the status of the Frontier Communications Broad Band project. As a result, Brenda invited the company representative, Nathan Barber, to attend the ILCDC 11/14 Board meeting to address questions about the project. Plans also include extending an invitation to the general public to attend the meeting.

**ILCDC Board Insurance Coverage**

Existing board insurance coverage was briefly discussed during the meeting. Sherry and Brenda will review the current policy and have it reviewed by an insurance professional.

**Main Street Revitalization (MSR) Committee Business Activities**

**Aunt Becky's Restaurant**

Brenda reported on the status of the Main Street "Pink Building" which is now called Aunt Becky's Restaurant. The owners are moving ahead with building renovations and available financial resources. The MSR Committee is assisting by providing financial resource information and National Grid energy efficiency and lighting replacement program information for small businesses.

**ADK Trails Pub and Brewery**

The Committee is working with an individual who is interested in opening a brew pub on the former Townsend property. Brenda will accompany him during an onsite review and inspection of the property.

**ADK-H2H**

The ADK-H2H is interested in establishing a lodging operation on Main Street. The Committee has provided available Main Street business properties and financial resource information.

**Meeting adjourned at 8:47 PM**

**Next meeting, 6:30 PM, October 17, ILCSD Library**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**6:30 PM, WEDNESDAY, OCTOBER 17, 2018**

### **Call to Order - 6:40 PM**

#### **In Attendance**

Terry DeArmas, Sally Stanton, Allen Van Hoff, Sherry Williams, Jack Valentine and Brenda Valentine

### **Approval of September 19, 2018 Minutes**

Voted-Terry DeArmas, Passed-Allen Van Hoff

### **Officer Reports - Submitted with meeting agenda**

President - Brenda Valentine

Treasurer - Sherry Williams

The Board reviewed the September Treasurer's Monthly Report, \$6357.76 total in the Corporate account.

### **Committee Chair Reports-Submitted with meeting agenda**

Main Street Revitalization - Brenda Valentine

### **Old Business**

#### **National Rebuilding Together- Brenda Valentine, Jack Valentine and Sherry Williams**

The Board discussed the following: the cost to join the organization is \$250 for the first and second year, the ILCDC will have to purchase insurance, the current corporate insurance may be acceptable to become an Affiliate. Small potential projects will be researched and considered should the ILCDC decide to become an affiliate. Second homeowners will be invited to participate in future Rebuilding Together activities. Small projects, for example, the installation of smoke and CO2 detectors may be considered as starting projects. The Committee will continue their research and report the status during the November Executive Board meeting.

#### **Broadband Indian Lake**

Because of numerous request for information regarding the status of the Frontier Broadband project, Brenda extended an invitation to Nathan Barber, Frontier contact, to address the project issues during a public information meeting on November 14. The meeting idea was rejected. The Company will not schedule meetings until the project concludes at the end of December 2018.

#### **ILCDC Board of Director's Insurance Policies**

The Board currently has two insurance policies: Bonding-\$1126.00 and General Liability-\$649.00. Brenda will email copies of the policies to the Board for review. Allen volunteered to review and discuss the policies with the insurance company and report the status of his research during the November Executive Board meeting.

### **New Business**

Director terms for Jack Valentine and Sally Stanton expired July 2018. Motion to appoint Jack Valentine and Sally Stanton to Board until July Annual Membership Meeting- 2019.(DeArmas/Van Hoff) Passed.

### **Board Contact Information**

The existing Board contact information sheet was distributed and is being updated.

### **Board Resignation**

Marsha Purdue emailed Brenda Valentine her Board resignation effective October 17, 2018.

### **ILCDC Future Projects**

Brenda requested that the Board come to the November meeting prepared to make 2 suggestions regarding future ILCDC projects that are consistent with the Corporate mission. In addition, to make suggestions regarding individuals who might be interested in joining the Board and willing to actively participate in Corporate projects. Nancy Grosselfinger will provide a status report of the Continuing Education Resource Information project during the December Executive Director meeting.

**Motion to adjourn meeting, 7:36 PM Sherry/Terry**

**Next Meeting - 6:30 PM, November 14, ILCSD Cafeteria**

**Indian Lake Community Development Corporation**

**Board Meeting Minutes**

**ILCDC Music Room**

**7:00 PM - November 14, 2018**

**Call to Order - 7:00 PM**

**In Attendance**

Al Pouch, Jack Valentine, Sally Stanton, Allen Van Hoff, Terry DeArmas, Robin DeArmas, Nancy Grosselfinger, Sherry Williams, Brenda Valentine

**Approval of July 31, Annual Membership Meeting Minutes**

Motion to accept by Al Pouch and seconded by Allen Van Hoff, all approved

**Officer Reports - Submitted with Agenda**

President, Brenda Valentine

Vice President, Al Pouch

Treasurer, Sherry Williams

**Committee Chair Report - Submitted with Agenda**

Main Street Revitalization- Brenda Valentine

**New Business**

Due to timing issues, Frontier Communications and Next Steps-Where Do We Go From Here? were discussed during the Executive Committee meeting earlier in the evening of 11/14.

**Rebuilding Together - Guest Speaker-Edward Larkin, President-Rebuilding Together-Saratoga County**

Edward Larkin provided a wealth of information about his 10 year experiences with the Rebuilding Together Saratoga County Program. He started out as a project volunteer, next as a Worksite House Captain and for the past 2 years is serving as the program president. Having served in several capacities with the program, he was able to discuss the program in detail and answer numerous questions from various perspectives.

**Motion to adjourn meeting, 8:35 PM, Al, seconded by Allen, all approved.**

**Next meeting February 20, 2019**



## **EXECUTIVE COMMITTEE MEETING MINUTES**

**6:30 PM, WEDNESDAY, NOVEMBER 14, 2018**

### **Call to Order - 6:30 PM**

#### **In Attendance**

Sally Stanton, Allen Van Hoff, Sherry Williams, Jack Valentine, Al Pouch and Brenda Valentine

#### **Approval of October 17, 2018 Minutes**

Accepted by: Allen Van Hoff, seconded by Al Pouch

#### **Officer Reports - Submitted with meeting agenda**

President - Brenda Valentine

Vice President-Al Pouch

Treasurer - Sherry Williams

#### **Committee Chair Reports-Submitted with meeting agenda**

Main Street Revitalization - Brenda Valentine

#### **Old Business**

##### **National Rebuilding Together- Brenda Valentine, Jack Valentine and Sherry Williams**

Directors were reminded that Ed Larkin, president, Rebuilding Together, accepted the board's invitation to attend the 11/14 Board Meeting, which followed the Executive Committee meeting.

##### **Broadband Indian Lake**

Brenda reported on the status of the proposed Frontier Communications public information meeting to be held in Indian Lake. To date, the company representative expressed interest in only meeting with community leaders to review and answer questions about their newly installed broadband program.

##### **ILCDC Board of Director's Insurance Policies**

Allen reviewed the ILCDC insurance policies and confirmed board policy coverage which includes: Bonding-\$1126.00 and General Liability-\$649.00. He informed the board that there is sufficient liability coverage, however, we must pay attention to the types of events/activities sponsored by the ILCDC, to assure insurance coverage. Allen was asked to summarize the insurance policies with the Board during a future meeting. Brenda will now submit copies of the policies to the RT national office for their review and acceptance.

## **New Business**

### **ILCDC Future Projects**

Brenda asked Directors for suggestions regarding future projects, programs and activities that the ILCDC could consider "going forward". The following suggestions were offered:

Al-advocate for the creation of an Indian Lake Property Maintenance Ordinance.

Allen-establish more communication/outreach activities with second homeowners, to include social media etc.

Sally-how do we attract young people/families to Indian Lake, create and include "success" stories of individuals who currently live and work in Indian Lake as examples in communications activities.

**Motion to adjourn meeting, 6:59 PM**

**Next Meeting - 6:30 PM, December 19, ILCSO Library**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**6:30 PM, WEDNESDAY, DECEMBER 19, 2018**

### **Call to Order - 6:34 PM**

#### **In Attendance**

Allen Van Hoff, Sherry Williams, Jack Valentine, Al Pouch and Brenda Valentine

Invited to attend-Nancy Grosselfinger

#### **Approval of November 14, 2018 Meeting Minutes**

Accepted by: Al Pouch, seconded by Allen Van Hoff

#### **Officer Report - Submitted with meeting agenda**

President - Brenda Valentine

#### **Committee Chair Reports-Submitted with meeting agenda**

Communications - Al Pouch

Main Street Revitalization - Brenda Valentine

#### **Old Business**

##### **National Rebuilding Together- Brenda Valentine, Jack Valentine and Sherry Williams**

As the Committee was advised by the National office, the ILCDC should identify a few small projects to kick off the program. Bruce Musarsky of the Hamilton County Housing Rehab organization may be interested in working with the Committee to assist in identifying potential RT participants. He has requested a letter of intent from the Committee. March 19, was discussed as a possible date to sign a letter of agreement to officially join the National program. The Committee is waiting for Clarkson University to begin the required program Community Needs Assessment and learned that the cost to become a program affiliate is \$250 annually. Copies of the corporate insurance policies were submitted to the national office for review. Directors were encouraged to assist in identifying potential area program partners and to familiarize themselves with the program on line.

##### **Corporate Insurance Coverage**

Alan agreed to be the corporation contact individual regarding our insurance coverage.

##### **ILCDC Future Projects**

During the November meeting, Brenda asked Directors for suggestions regarding future projects, programs and activities that the ILCDC could consider "going forward". The following was discussed during the meeting:

Al will present the lack of an Indian Lake Property Maintenance Ordinance issue to the Town Board and plans to research how other communities handle the issue.

Allen suggested creating IL welcome packages and an ILCDC membership recruitment plan.

Sally suggested that we focus on how to attract young people/families to Indian Lake.

Next steps include reviewing the November list of proposed projects and encourage Directors to select a project to undertake.

### **New Business**

#### **Corporate Expenses**

The Board approved the Corporation's \$75 sponsorship in the annual Chamber of Commerce "Let There Be Lights" lighting contest and reimbursing Brenda Valentine.

Brenda Valentine and Sherry Williams attended the 12/8 Adirondack Foundation Fundraising Seminar for non for profits. The Board approved Seminar expenses: Seminar - \$20 and mileage \$54.50

A \$75 gift certificate from the Saratoga Springs Restaurant- Ole Bryan Inn will be purchased and sent to Ed Larkin, November meeting guest speaker, as a thank you. The purchase was approved by the Board.

#### **Community Education Resources**

Nancy Grosselfinger provided a review of the Committee activities which included meetings with educators in Long Lake, Inlet and Indian Lake and school boards in Long Lake, Indian lake and Raquette Lake. Nancy will present an update of the Committee activities during the Ex Comm January meeting.

**Motion by AI to adjourn meeting at 8:12 PM and seconded by Jack.**

**Next Meeting - 6:30 PM, January 16, ILCSD Library**